

**Board Meeting Minutes  
NYOS Charter School, Inc.  
January 13, 2022**

**Call to Order**

1. Upon determining the presence of a quorum, Dr. David Molina called the meeting to order at 6:01 p.m.

Name	Office	Present	Absent	Arrived Late	Departed Early
David Molina, Ph.D.	Community Member & Chair	X			
Kari Honea, Esq.	Secondary Parent Member & Vice Chair	X			
Kim Cavett	Elementary Teacher Member & Secretary	X			
Joann Jordan	Community Member		X		
Nina Loehr	Elementary Parent Member	X			
Sarah R. Gonzalez	Elementary Parent Member		X		
Matthew Wester	Elementary Teacher Member	X			
Vibha Montiero	Secondary Parent Member	X			
Elif Painaik '23	Student Member	X			
Kathleen Zimmermann	Executive Director	X			
Julie Atchley	Director of Academics	X			
Will Jamarillo	Secondary Principal	X			
Terry Berkenhoff	Elementary Principal	X			

**General Session**

2. Approval of Agenda: The Board discussed the agenda for the meeting. [Scratch 6b.]

Kari made the motion to accept the agenda as amended.

Matt seconded.

The motion passed unanimously.

3. Consent Agenda: The Board discussed and approved the consent agenda items:

- a. Minutes for the December 9, 2021 meeting
- b. Student policy review 400.060 - 400.080
- c. Committee Updates
- d. Resolution to approve contracts

Matt made the motion to accept the consent agenda.  
Vibha seconded.  
The motion passed unanimously.

4. Public Comment:

None at this meeting.

5. New Business:

- a. Resolution Update: The Board discussed and voted on extending the resolution for a mask requirement until the next board meeting in February.

Kari made the motion to extend the resolution until the next board meeting on February 10, 2022.

Matt seconded.

The motion passed unanimously.

- b. Letter of Credit from Frost Bank: The Board discussed and voted on the letter of credit from Frost Bank.

Vibha made the motion to approve the letter of credit as amended.

Kari seconded.

The motion passed unanimously.

- c. Calendar Options for 2022-2023 School Year: The Board discussed possible calendar options for the next school year (2022-2023).

- d. In-Person/Virtual Hybrid Meeting Option: The Board discussed an in-person/virtual hybrid meeting option. Zoom could be used to allow people who are off-site (board members, speakers and/or the public) to attend and participate in the meeting. The executive committee will create guidelines to bring back to the Board to vote on at the February meeting.

Kari made the motion to table the vote until the meeting in February.

Vibha seconded.

The motion passed unanimously.

- e. Charter Compliance Review: The Board discussed and voted on the charter compliance review. The Board reviewed themes in the Charter and the evidence showing compliance in each area.

Kari made the motion to adopt the Charter compliance review document.

Nina seconded.

The motion passed unanimously.

- f. Elementary CIP Update: Terry Berkenhoff presented on the progress of the Elementary Campus Improvement Plan. She shared the first overarching goal of

ensuring all students meet or exceed state achievement standards. She shared how the school is using the mclass and Renaissance Star assessments for reading and math benchmarks. She shared student achievement data from the beginning and middle of the school year benchmarks of this school year. She then shared the second overarching goal of increasing stakeholder satisfaction through communication and community engagement.

- g. ED Update: Kathleen shared that retaining wall and refurbishment outside Building A has been completed. The shade sail poles have been installed and the shades have been ordered. There has been striping on the field and a shed has been ordered to hold P.E. supplies. We are still waiting on lights and speed limit signs. In a typical year, our attendance stays around 96%. Right now we are at about an 88 - 89% attendance rate.

## 6. Committee Business

- a. Kari presented on behalf of the Academic Oversight Committee.

- i. One of the questions as a board member we should always ask is “What is our school’s academic performance over time?” Kari presented on the dashboard highlights of math STAAR scores from 2018 - 2021 in grades 3 through high school (Algebra I). Kathleen shared the ways our school is working to support growth in math achievement data.

- ii. Julie presented the 2021 TAPR report including the performance and participation on STAAR, our school’s accreditation, PEIMS reports, CCRM, attendance and Campus Improvement Plan.

- ~~b. Sarah presented on behalf of the ED Review Committee.~~

- ~~- i. The Board discussed and voted on the ED Review Work Plan.~~

- c. Matt presented on behalf of the Nominations Committee.

- i. The Board discussed filling the two Secondary teacher positions vacancies. We will have a special election in February to fill those. The community member vacancies will be filled during the May election. In April there will be an information session provided to interested candidates.

- d. Nina presented on behalf of the Financial Oversight Committee.

- i. Nina presented the FOC dashboards on enrollment, attendance and cash on hand for November and December 2021.

- e. Committee Announcements: No other announcements at this meeting.

7. Closing

- a. The Board discussed items for the agenda for the February 10, 2022 meeting including the CIP update for Secondary, a vote on next school year's calendar, a mask requirement extension, Form 990, Secondary Teacher special elections and continued discussion on virtual meeting participation.

- b. Adjournment

Vibha made the motion to adjourn the meeting.

Matt seconded.

The motion passed unanimously.

The meeting was adjourned at 8:27p.m.

**Certification:**

These minutes represent a true and accurate account of the regular Board Meeting of NYOS Charter School held on January 13, 2021.

*Kim Cavett*

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Kim Cavett  
Secretary